

# COLUMBUS CONSOLIDATED GOVERNMENT

Georgia's First Consolidated Government



## FINANCE DEPARTMENT PURCHASING DIVISION

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July 29, 2026

### **ADDENDUM No. 1** Community Engagement Services for Multipurpose Brownfield Grant (Annual Contract) RFP No. 27-0002

**Use the form provided in the solicitation to acknowledge receipt of this addendum. Failure to do so may result in your submittal being deemed non-responsive and not receiving further consideration for award.**

Vendors are informed that the above subject solicitation is hereby modified, corrected, or supplemented as specified, described and set forth in this Addendum:

#### **I. QUESTIONS/RESPONSES**

1. Please clarify whether Brownfields reuse planning and reuse strategies will be contracted under RFP No. 27-0001, RFP No. 27-0002, either contract, or a future procurement.

**Response: The reuse planning and reuse strategy are included under RFP No. 27-0001, Environmental Consulting Services for the Multipurpose Brownfield Grant, as this RFP already covers other planning-related activities.**

2. What is the budget remaining under the Multipurpose grant in its entirety and specifically for community engagement?

**Response: The total grant award is \$1 million. To date, the City has spent approximately \$5,000 on conferences and training, leaving the remainder of the grant funds unspent. The budget allocated for community engagement activities is approximately \$5,000.**

3. If the remaining community engagement budget is insufficient for the requested scope, is the City open to requesting a budget modification to be approved by your EPA Project Officer?

**Response: If the proposal exceeds that budget within reason, yes, the City would be willing to request a budget modification from our EPA Officer.**

4. What portion of the \$1,000,000 grant budget is allocated to community engagement services? Will the City share the detailed project budget/workplan as submitted to the U.S. EPA? (See Attachment A for full questions).

Full Question 1 – Project Budget Allocation: The Technical Specifications (Section II) state the total U.S. EPA Multipurpose Brownfields grant budget is \$1,000,000,000, including

administrative costs for the City, and that the successful consultant “will carry out the detailed project budget as submitted to the U.S. EPA. “What portion of the grant budget is allocated to community engagement services? Will the City share the detailed project budget and/or workplan as submitted to the U.S. EPA with prospective offerors?

**Response: The grant allocated \$5,000 to community engagement services. The City cannot provide the detailed project budget or workplan but can provide a summary.**

5. Form 8 “Programmatic support”: what activities does this cover, and is there an anticipated level of effort or not-to-exceed?

Full Question – Programmatic Support: Scope and Level of Effort: Form 8 (Cost Proposal) requests hourly rates for “Programmatic support for the grant period. “What activities does programmatic support encompass beyond the flat-rate line items (public education meetings, visioning charrettes, and the Community Involvement/Engagement Plan update)? Is there an anticipated level of effort (estimated hours) or a not-to-exceed amount offerors should assume for evaluation purposes?

**Response: “Programmatic support” refers to correspondence with and guidance provided to staff. This is only provided as needed.**

6. Should Form 8 flat rates reflect the full three-year contract term or a single twelve-month period?

Full Question – Pricing Period for Form 8: The solicitation title references an “Annual Contract,” while Section III of the General Specifications establishes a three-year contract term with two optional twelve-month renewals. Should the flat rates on Form 8 reflect the full three-year contract term (i.e., the full grant period), or a single twelve-month period?

**Response: Please provide rates for the three-year period.**

7. Has the Environmental Consulting firm referenced in Required Activity A been selected? If so, please identify the firm?

Full Question – Environmental Consulting Firm: Required Activity A (Technical Specifications, Section III) states community engagement activities will be conducted “in conjunction with an environmental consulting firm selected by the City.” Has the environmental consulting firm been selected? If so, please identify the firm.

**Response: An environmental consultant is also being procured at this time.**

8. Will the City provide the current Community Involvement/Engagement Plan? How many target sites/areas are included?

Full Question – Existing Community Involvement/Engagement Plan: Required Activity B directs the consultant to “update and implement the City’s Community Involvement/Engagement Plan.” Will the City provide the current Community Involvement/Engagement Plan to offerors? Additionally, how many target sites or target areas are included in the Multipurpose Grant?

**Response: The community involvement plan will be provided to the procured vendor. There are currently 14 sites included in the Multipurpose grant.**

9. Are the ten public meetings and two charrettes in-person, virtual, or hybrid? Will the City provide venues, or should venue, printing, and interpretation costs be included in flat rates?

Full Question – Meeting Format and Logistics: For the up to ten (10) public education meetings and two (2) visioning sessions/charrettes listed on Form 8: does the City anticipate these being in-person, virtual, or hybrid? Will the City provide meeting venues, or should offerors include venue, printing, translation/interpretation, and related logistics costs in their flat rates?

**Response: The City would like these activities to take place in person. However, we may offer hybrid options to increase accessibility. The city will assist with setting up venues. The grant provides a separate budget for printing and consultant travel costs. We would like to see the vendor provide options for translation/interpretation services.**

10. Per 40 CFR Part 22 Subpart C, are there DBE/MBE-WBE participation goals or related forms required with submission?

Full Question – DBE Participation: The General Specifications (Section II) state the project will comply with good faith efforts found at 40 CFR Part 33, Subpart C. Are there specific DBE/MBE-WBE participation goals for this contract, and are any related forms or documentation required with the proposal submission?

**Response: Due to changing federal regulations, there are no DBE/MBE-WBE participation goals for this contract. However, in a “good faith effort” to create opportunities for smaller firms, the community engagement tasks for this grant were solicited as a separate RFP.**

11. Is there a budget associated with this contract?

**Response: Refer to responses for question two and four in this addendum.**

12. Is this a new contract or a contract up for renewal?

**Response: This is a new contract.**

## II. ACKNOWLEDGEMENT

Indicate that your company has received this Addendum in the appropriate areas and include with electronic response. **Failure to acknowledge receipt of this addendum may render your Bid “Incomplete”.**

**Andrea J. McCorvey  
Purchasing Manager**

